



## AGENDA

February 22, 2024, 10:00 a.m.  
Board of Supervisors/County Administration Building  
BOS Chambers  
2800 W. Burrel Ave.  
Visalia, California

1. Welcome and Call to Order (*Karen Elliott, Chair*)
2. Public Comment
3. Consent Items:
  - A. Approval of December 14, 2023, Meeting Minutes
4. Action Items:
  - A. Accept Financial Report for the period ending December 31, 2023 (*Aaron Cooper*)
  - B. Accept the Investment Report for the period ending December 31, 2023 (*Aaron Cooper*)
  - C. Approve FY 2023-2024 Budget Revision #1 (*Aaron Cooper & Michele Eaton*)
5. Reports:
  - A. Provider Presentation: V.U.S.D. Building Futures Program, Jim Sullivan
  - B. Executive Director Report
  - C. Reports from Commissioners
6. Future Agenda: April 25, 2024
  - First 5 California 2022-2023 Comprehensive Annual Report
  - Funding Recommendations for General Service Programs 2024-2027
  - Appointment of Nominating Committee
8. Adjourn

First 5 Tulare County  
Regular Meeting  
February 22, 2024  
Agenda Items 3.A. Meeting Minutes

Summary: Minutes for the meeting held December 14, 2023, are submitted for your approval.

Recommendation for Commission Action:

Approve the minutes of the December 14, 2023, First 5 Tulare County Commission Meeting.

Attachment



**Commission Meeting Minutes  
December 14, 2023**

**Commissioners Present:** Chair-Elect Megan Ide, D.D.S., Pete Vander Poel, Julie Berk and Irma Rangel. A quorum was met.

**Excused:** Chair-Karen Elliott, Christine A. Nelson, M.D, Donna Ortiz, and Program Officer Timberly Romero.

**Staff Present:** Executive Director Michele Eaton, Finance Manager Aaron Cooper, Administrative Assistant Marleene Fonvergne, Chief Program Officer Christina Saucedo.

1. Welcome and Call to Order: Chair Megan Ide called the meeting to order at 10:03 a.m.

2. Public Comment: None

3. Consent Items:

A. Approval of October 12, 2023, Meeting Minutes

On a motion by Commissioner Vander Poel, seconded by Commissioner Berk, the consent items were approved by unanimous vote.

4. Action Items:

A. Accept Financial Report for the period ending September 30, 2023

Aaron Cooper presented the report.

On a motion by Commissioner Berk, seconded by Commissioner Rangel, the report was approved. This motion was approved by unanimous vote.

B. Accept the Investment Report for the period ending September 30, 2023

Aaron Cooper presented the report.

On a motion by Commissioner Rangel, seconded by Commissioner Berk, the report was approved. This motion was approved by unanimous vote.

C. Approve release of a Request for Proposals of general programs for a three-year term to commence July 1, 2024

Michele Eaton presented the criteria staff recommended for the next three-year round of funding.

On a motion by Commissioner Berk, seconded by Commissioner Vander Poel, approval of the RFP was accepted. This motion was approved by unanimous vote.

D. 2024 Commission Meeting Calendar

Michele Eaton reviewed the dates for the proposed calendar.

On a motion by Commissioner Berk, seconded by Commissioner Vander Poel, the 2024 Meeting Calendar was accepted. This motion was approved by unanimous vote.

5. Reports:

A. First 5 Tulare County 2022-2023 Local Annual Report Presentation

Christina Saucedo presented the report. Commissioner Ide complimented staff on the report as well as acknowledging the providers work throughout the county.

B. Provider Presentation: Woodlake Family Resource Center

Armando Villarreal, Woodlake FRC Director, shared a video the staff created.

Commissioner Berk commented on the number of dental referrals made. Commissioner Rangel commented on the quality and professionalism of the video creation.

C. Executive Director Report.

Michele Eaton shared that the last round of site visits had been completed with no issues or concerns to report.

Michele reported that the Hands-on Heroes event planning was underway, and the event will take place April 4, 2024.

Michele informed of a Special Project Grant awarded to Altura Centers for Health for the purchase of thermometers to distribute to parents who do not have one at home for their children, and the purchase of books for their *Reach Out and Read* program.

D. Reports from Commissioners:

Commissioner Julie Berk shared a brief presentation on the funding from the state that is available for home-based childcare providers over the next 18-months.

Commissioner Vander Poel wished everyone a Merry Christmas.

6. Future Agenda: February 22, 2024

2023-2024 First 5 Tulare County Budget Revision #1

7. Adjourn: Chair Elect- Megan Ide adjourned the meeting at 10:40 a.m.

First 5 Tulare County  
Regular Meeting  
February 22, 2024  
Agenda Item 4.A. Financial Report

Summary: Finance Manager Aaron Cooper will present the balance sheet and income statements that follow this page. The report is for the period ending December 31, 2023.

Recommendation:

Review and accept the December 31, 2023, Financial Report.

Attachments

# First 5 Tulare County

## Balance Sheet - All Funds Combined

December 31, 2023

### Assets

Cash & Cash Equivalents:	
Cash in County Treasury	\$ 4,583,371
Cash in Citizen's Business Bank Checking	1,167,322
Total Cash & Cash Equivalents	5,750,693
Receivables and Advances:	
Accounts Receivable	1,022,297 (1)
Advances to Providers	92,035
Total Receivables and Advances	1,114,332
Other Current Assets:	
Prepays	24,605
Deposits	-
Total Other Current Assets	24,605
<b>Total Assets</b>	<b>\$ 6,889,630</b>

### Liabilities and Fund Balance

Liabilities:	
Vendors and Providers Payable, Accrued Wages	\$ 240,022
Total Liabilities	240,022
Fund Balance:	
Nonspendable (Prepays, Deposits)	24,605
Committed	6,625,003
Unassigned	-
Total Fund Balance	6,649,608
<b>Total Liabilities and Fund Balance</b>	<b>\$ 6,889,630</b>

<b>BEGINNING FUND BALANCE</b>	\$ 6,636,277
<b>NET SURPLUS/(DEFICIT)</b>	13,331
<b>ENDING FUND BALANCE</b>	<b>\$ 6,649,608</b>

(1) Detail of Accounts Receivable as of December 31, 2023:

Prop 10 December	210,915
Prop 10 November	238,451
2nd Qtr HVP Accrual	285,814
1st Qtr HVP Acruel	271,370
2nd Qtr HVC Accrual	12,998
1st Qtr HVC Grant Accrual	2,749
	<b>\$ 1,022,297</b>

# First 5 Tulare County

## Schedule of Revenues and Expenditures - Budget to Actual All Funds Combined

For the Six Months Ended December 31, 2023

	First 5	Total Annual Budget	% of Annual Budget 50.0%
<b>Revenues</b>			
Proposition 10 Revenues:			
State Proposition 10 Funds	\$ 1,506,174	\$ 3,836,084	39.3%
Total Proposition 10 Revenues	1,506,174	3,836,084	39.3%
Interest Earned:			
County Treasury, SMIF, & Other Interest Earned	72,743	55,570	130.9%
Total Interest Earned	72,743	55,570	130.9%
Other Income:			
Miscellaneous Revenue	13,301	-	0.0%
Other Grants	573,222	1,200,000	47.8%
Total Other Income	586,523	1,200,000	48.9%
<b>Total Revenues</b>	<b>2,165,440</b>	<b>5,091,654</b>	<b>42.5%</b>
<b>Expenditures</b>			
Administration Costs:			
Admin Salaries, Benefits & Related Taxes	142,066	337,176	42.1%
Professional Services & Memberships	38,947	43,372	89.8%
Office Supplies & Postage	5,548	6,500	85.4%
Telecommunications	2,493	6,000	41.6%
Rent, Utilities & Building Maintenance	8,283	29,390	28.2%
Equipment Rental & Maintenance	6,866	21,500	31.9%
Printing & Publishing	-	500	0.0%
Media, Marketing & Outreach	3,039	14,900	20.4%
Staff & Commissioner Training & Travel	2,754	4,000	68.9%
Provider Meetings & Meals	966	2,300	42.0%
Insurance	18,676	16,000	116.7%
Furniture, Equipment & Software	8,502	7,000	121.5%
Total Administration Costs	238,140	488,638	48.7%
Data Management and Evaluation:			
Vendors	65,350	115,000	56.8%
Personnel	46,511	112,827	41.2%
Total Data Management and Evaluation	111,861	227,827	49.1%
Capital Expenditures:			
Building	169,768	-	#DIV/0!
Total Capital Expenditures	169,768	-	#DIV/0!
Program Costs:			
Personnel	147,897	326,245	45.3%
Special Projects Funding & Sponsorships	57,074	80,000	71.3%
Provider Contract Payments	1,417,190	4,560,395	31.1%
Other Grant Program Expenditures	10,179	5,294	192.3%
Total Program Costs	1,632,340	4,971,934	32.8%
<b>Total Expenditures</b>	<b>2,152,109</b>	<b>5,688,399</b>	<b>37.8%</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$ 13,331</b>	<b>\$ (596,745)</b>	

**First 5 Tulare County**

**Schedule of Revenues and Expenditures - Budget to Actual  
By Grant**

For the Six Months Ended December 31, 2023

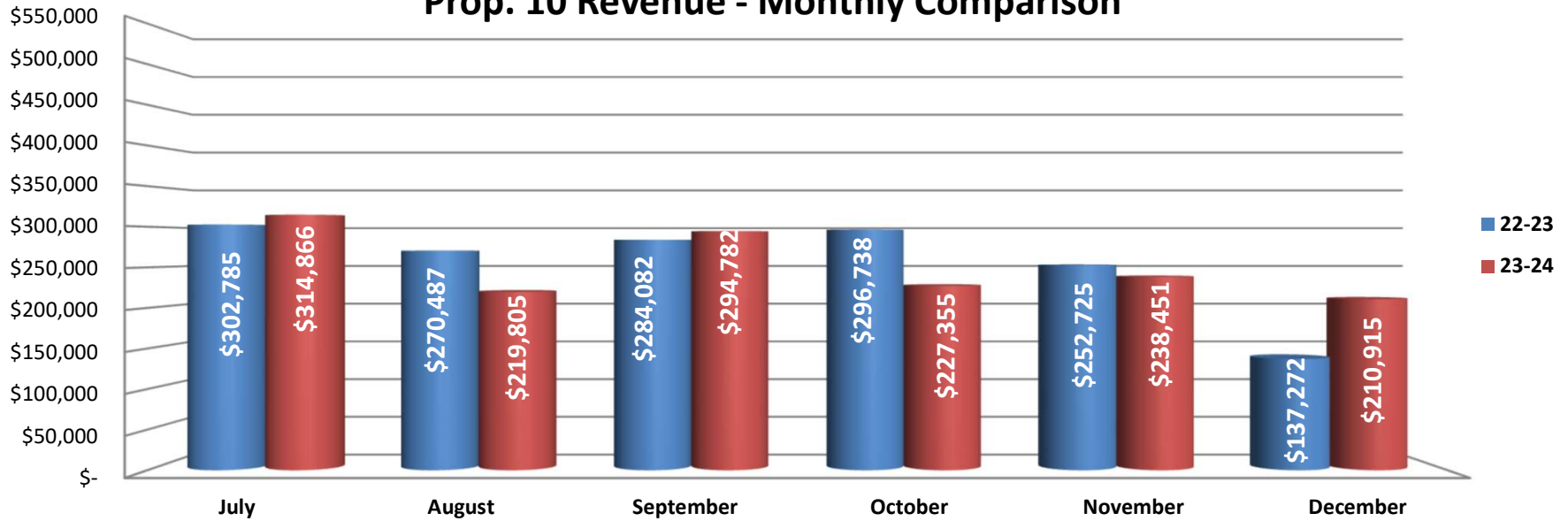
	<b>First 5 General</b>	<b>PLAY</b>	<b>HVC</b>	<b>Commission Totals</b>	<b>Total Annual Budget</b>	<b>% of Annual Budget 50.0%</b>
<b>Revenues</b>						
Proposition 10 Revenues:						
State Proposition 10 Funds	\$ 1,506,174	\$ -	\$ -	\$ 1,506,174	\$ 3,836,084	39.3%
Total Proposition 10 Revenues	1,506,174	-	-	1,506,174	3,836,084	39.3%
Interest Earned:						
County Treasury, SMIF, & Other Interest Earned	72,743	-	-	72,743	55,570	130.9%
Total Interest Earned	72,743	-	-	72,743	55,570	130.9%
Other Income:						
Miscellaneous Revenue	13,301	-	-	13,301	-	
Other Grants	-	557,184	16,038	573,222	1,200,000	47.8%
Total Other Income	13,301	557,184	16,038	586,523	1,200,000	48.9%
<b>Total Revenues</b>	<b>1,592,218</b>	<b>557,184</b>	<b>16,038</b>	<b>2,165,440</b>	<b>5,091,654</b>	<b>42.5%</b>
<b>Expenditures</b>						
Administration Costs:						
Admin Salaries, Benefits & Related Taxes	142,066	-	-	142,066	337,176	42.1%
Professional Services & Memberships	38,947	-	-	38,947	43,372	89.8%
Office Supplies & Postage	5,548	-	-	5,548	6,500	85.4%
Telecommunications	2,493	-	-	2,493	6,000	41.6%
Rent, Utilities & Building Maintenance	8,283	-	-	8,283	29,390	28.2%
Equipment Rental & Maintenance	6,866	-	-	6,866	21,500	31.9%
Printing & Publishing	-	-	-	-	500	0.0%
Media, Marketing & Outreach	3,039	-	-	3,039	14,900	20.4%
Staff & Commissioner Training & Travel	2,754	-	-	2,754	4,000	68.9%
Provider Meetings & Meals	966	-	-	966	2,300	42.0%
Insurance	18,676	-	-	18,676	16,000	116.7%
Furniture, Equipment & Software	8,502	-	-	8,502	7,000	121.5%
Transfer of Indirect Costs	(52,085)	50,653	1,432	-	-	#N/A
Total Administration Costs	186,055	50,653	1,432	238,140	488,638	48.7%
Data Management and Evaluation:						
Vendors	59,810	2,420	3,120	65,350	115,000	56.8%
Personnel	46,511	-	-	46,511	112,827	41.2%
Total Data Management and Evaluation	106,321	2,420	3,120	111,861	227,827	49.1%
Capital Expenditures:						
Building	169,768	-	-	169,768	-	#N/A
Total Capital Expenditures	169,768	-	-	169,768	-	#N/A
Program Costs:						
Personnel	96,937	44,877	6,083	147,897	326,245	45.3%
Special Projects Funding & Sponsorships	57,074	-	-	57,074	80,000	71.3%
Provider Contract Payments	963,022	454,168	-	1,417,190	4,560,395	31.1%
Other Grant Program Expenditures	-	5,066	5,113	10,179	5,294	192.3%
Total Program Costs	1,117,033	504,111	11,196	1,632,340	4,971,934	32.8%
<b>Total Expenditures</b>	<b>1,579,177</b>	<b>557,184</b>	<b>15,748</b>	<b>2,152,109</b>	<b>5,688,399</b>	<b>37.8%</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$ 13,041</b>	<b>\$ -</b>	<b>\$ 290</b>	<b>\$ 13,331</b>	<b>\$ (596,745)</b>	



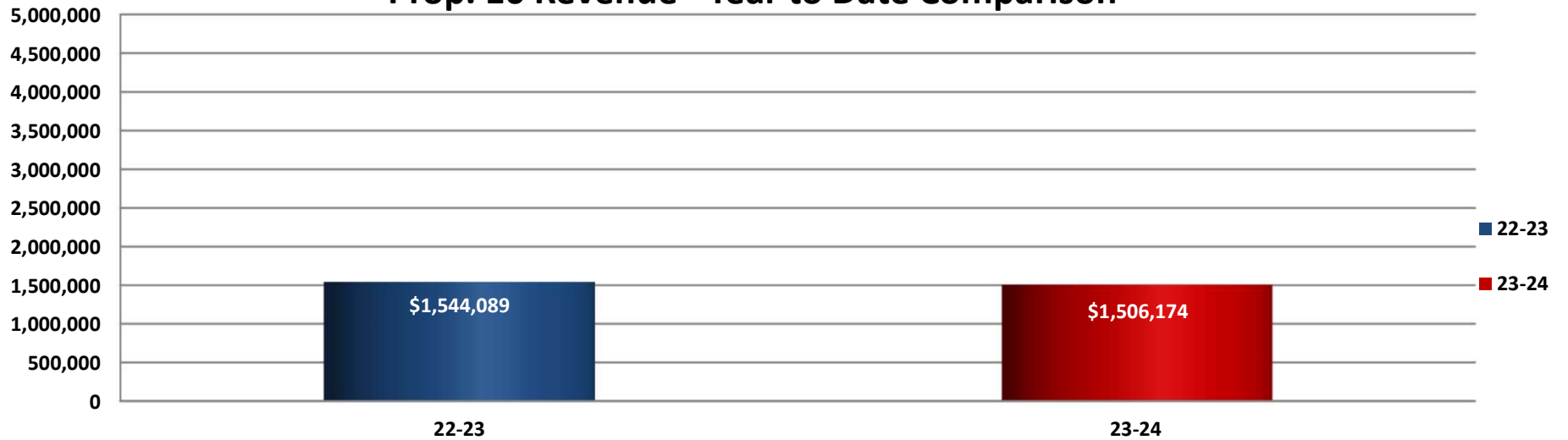
**First 5 Tulare County  
Provider Contract Payments  
As of December 31, 2023**

<b>ON-GOING PROGRAMS:</b>	<b>Contract Term</b>	<b>Budget</b>	<b>Expenditures</b>	<b>Remaining</b>
<b>PARENT EDUCATION</b>				
Family Services Addressing Child Trauma (ACT Early)	7/1/23-6/30/24	235,194	92,364	142,830
<b>SCHOOL READINESS</b>				
Save the Children Early Steps to School Success	7/1/23-6/30/24	300,000	26,250	273,750
Traver School Readiness	7/1/23-6/30/24	107,079	16,704	90,375
Tulare City Scool District - Comprehensive School Readiness	7/1/23-6/30/24	300,000	56,636	243,364
Visalia Unified - Building Futures Program	7/1/23-6/30/24	164,461	42,780	121,681
<b>FAMILY RESOURCE CENTERS</b>				
Cutler-Orosi FRC	7/1/23-6/30/24	237,858	47,313	190,545
Family Services of Tulare County-Goshen Family Resource Cent.	7/1/23-6/30/24	59,151	28,013	31,138
Lindsay First Steps FRC	7/1/23-6/30/24	229,307	66,326	162,981
Parenting Network Dinuba FRC	7/1/23-6/30/24	253,288	76,121	177,167
Parenting Network Porterville FRC	7/1/23-6/30/24	293,372	123,351	170,021
Parenting Network Visalia FRC	7/1/23-6/30/24	298,177	139,000	159,177
Woodlake Unified School District - Family Resource Center	7/1/23-6/30/24	133,156	27,741	105,415
<b>Home Visiting Program</b>				
CSET - Tulare Family Resource Center	7/1/23-6/30/24	100,928	24,153	76,775
Cutler-Orosi Joint Unified School District- FRC (HVI)	7/1/23-6/30/24	136,928	65,388	71,540
Family Services of Tulare County - Goshen Family Resource Cente	7/1/23-6/30/24	105,372	55,354	50,018
Lindsay Unified School District - FRC (HVI)	7/1/23-6/30/24	133,928	60,861	73,067
Parenting Network - Dinuba FRC (HVI)	7/1/23-6/30/24	105,928	48,248	57,680
Parenting Network - Porterville FRC (HVI)	7/1/23-6/30/24	141,209	65,390	75,819
Parenting Network - Visalia FRC (HVI)	7/1/23-6/30/24	166,079	77,564	88,515
Woodlake Unified School District - FRC (HVI)	7/1/23-6/30/24	110,928	57,209	53,719
<b>COMMUNITY RESOURCES</b>				
United Way of Tulare County	7/1/23-6/30/24	165,263	42,019	123,244
<b>MENTAL HEALTH</b>				
Family Services Early Childhood Mental Health Program	7/1/23-6/30/24	296,557	118,596	177,961
<b>DENTAL HEALTH</b>				
Altura Centers for Health - Dental Screening, Varnish & Ed	7/1/23-6/30/24	38,774	8,991	29,783
Family HealthCare Network Kinder Care Dental Program	7/1/23-6/30/24	108,333	-	108,333
<b>HOSPITAL CONTRACTS</b>				
Altura Centers for Health - Breastfeeding Friendly Clinic	7/1/23-6/30/24	72,872	17,467	55,405
Sierra View Local Healthcare District	7/1/23-6/30/24	266,253	33,351	232,902
<b>Total</b>		<b>\$ 4,560,395</b>	<b>\$ 1,417,190</b>	<b>\$ 3,143,205</b>

### Prop. 10 Revenue - Monthly Comparison



### Prop. 10 Revenue - Year to Date Comparison



First 5 Tulare County  
Regular Meeting  
February 22, 2024  
Agenda Item 4.B. Investment Report

Summary: Finance Manager Aaron Cooper will present the First 5 Tulare County Quarterly Investment Report for the period ending December 31, 2023.

Recommendation for Commission Action:

Review and accept the December 31, 2023, Investment Report.

Attachment



February 7, 2024

**First 5 Tulare County Quarterly Investment Report  
Quarter Ended December 31, 2023**

To the First 5 Commissioners:

Attached is the First 5 Tulare County Quarterly Investment Report for the Quarter Ended December 31, 2023. This summary report reflects the investment activity for First 5 Tulare County. First 5 Tulare County invests its idle cash in the Tulare County Treasury Pool. The Tulare County Quarterly Investment Report can be reviewed for further detail. This report is in compliance with the First 5 Tulare County Investment Policy.

There are three primary goals listed in the First 5 Tulare County Investment Policy:

1. **Safety** – “Safety of capital shall mean the safeguarding of capital through the selection of investments and investing procedures to best protect against loss arising from default, fraud, or error.” The investments of First 5 Tulare County are being safeguarded through diversification and investment in stable short-term investments with a rating of “A” or better.
2. **Liquidity** – “The investment portfolio shall remain sufficiently liquid to enable F5TC to meet operating requirements which might be reasonably anticipated and shall always have the ability to convert sufficient securities in the portfolio to cash to meet contingency needs.” The investment portfolio has a high degree of liquidity with approximately 33% (\$1.6 Million) of investments having a maturity of one year or less and no investment having a maturity of greater than five years. First 5 Tulare County has the ability to meet its expenditure requirements for the next six months.
3. **Yield** – “The investment portfolio shall be designed with the objective of attaining the highest rate of return, taking into consideration income preservation, current market conditions, the present phase of the market cycle, both present and future cash flow needs, and the other primary goals of safety and liquidity.” The gross yield of 3.15% lagged slightly behind the LAIF benchmark of 3.81% for the quarter ending December 31, 2023.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron Cooper".

Aaron Cooper, CPA  
Finance Manager  
(559)622-8650  
ac@first5tc.org

December 31, 2023

**EARNINGS**

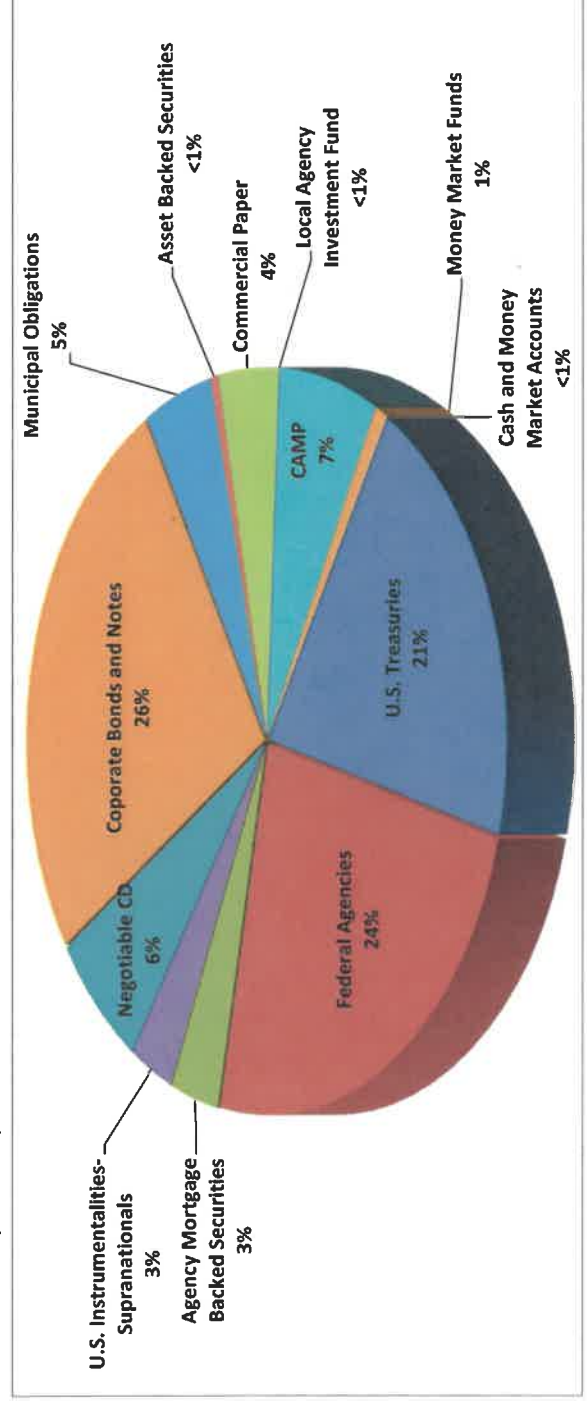
Account Type	Bank Name	Average Daily Balance	Rate of Return (net of fees*)	Earnings (net of fees*)
Treasury Pool	County of Tulare	\$ 4,575,592	3.11%	\$ 35,330
Checking Account	Citizen's Business Bank	\$ 1,266,086	0.02%	63
				\$ 35,393

\* Earnings for the County Treasury investments were reduced by treasury fees of \$418.69 (.04%).

**PORTFOLIO COMPOSITION**

	Book Value	Market Value*	% of Portfolio	% Permitted by Policy
U.S. Treasuries	1,024,282	986,068	21%	100%
Federal Agencies	1,178,480	1,145,340	24%	75%
Agency Mortgage Backed Securities	151,407	154,205	3%	75%
U.S. Instrumentalities-Supranational	143,010	141,354	3%	30%
Negotiable CD	297,311	297,885	6%	30%
Corporate Bonds and Notes	1,238,162	1,227,971	26%	30%
Municipal Obligations	221,691	219,914	5%	30%
Asset Backed Securities	23,009	22,505	<1%	20%
Commercial Paper	193,915	193,998	4%	40%
Local Agency Investment Fund	342	342	<1%	\$75 Million
CAMP	316,932	316,932	7%	50%
Money Market Funds	37,909	37,909	1%	15%
Cash and Money Market Accounts	1,172	1,172	<1%	100%
<b>Total Portfolio</b>	<b>4,827,623</b>	<b>4,745,596</b>	<b>100%</b>	

\* Market Prices were provided by the Union Bank of California.

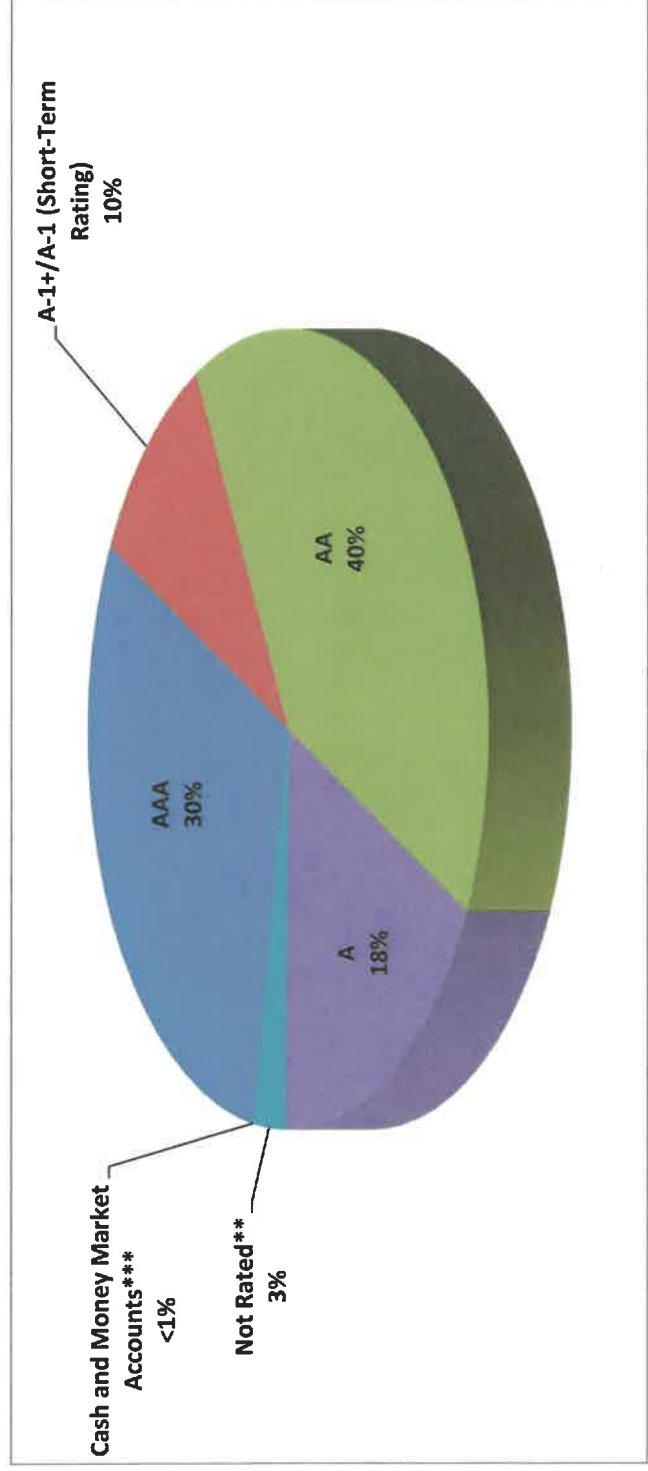


**CREDIT RATINGS**

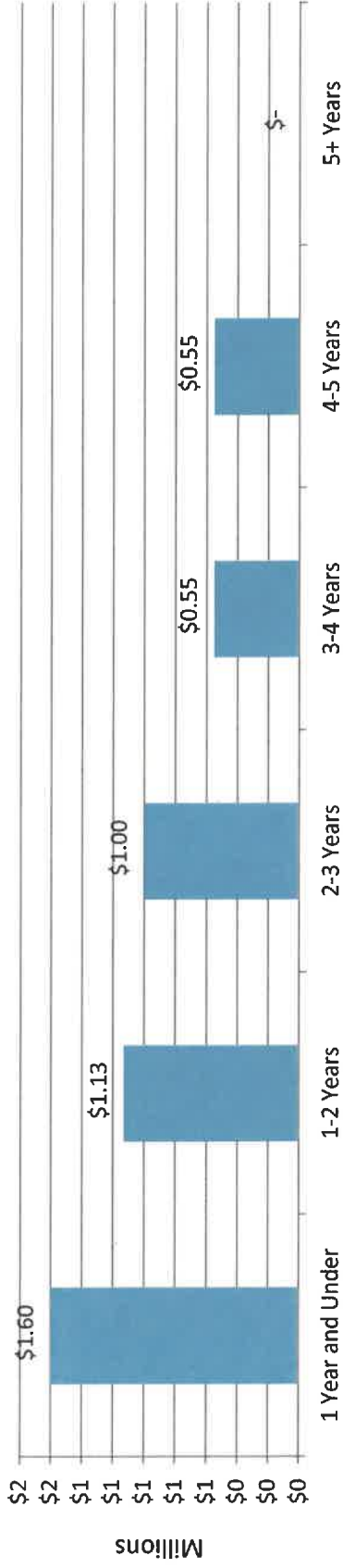
	Book Value	Percentage of Portfolio
AAA	1,438,215	30%
A-1+/A-1 (Short-Term Rating)	473,495	10%
AA	1,935,617	40%
A	857,476	18%
Not Rated**	121,648	3%
Cash and Money Market Accounts***	1,172	<1%
<b>TOTAL PORTFOLIO</b>	<b>\$ 4,827,623</b>	<b>100%</b>

\*\*The \$121,648 portion that is not rated is invested in LAF, the State of California pooled investment fund.

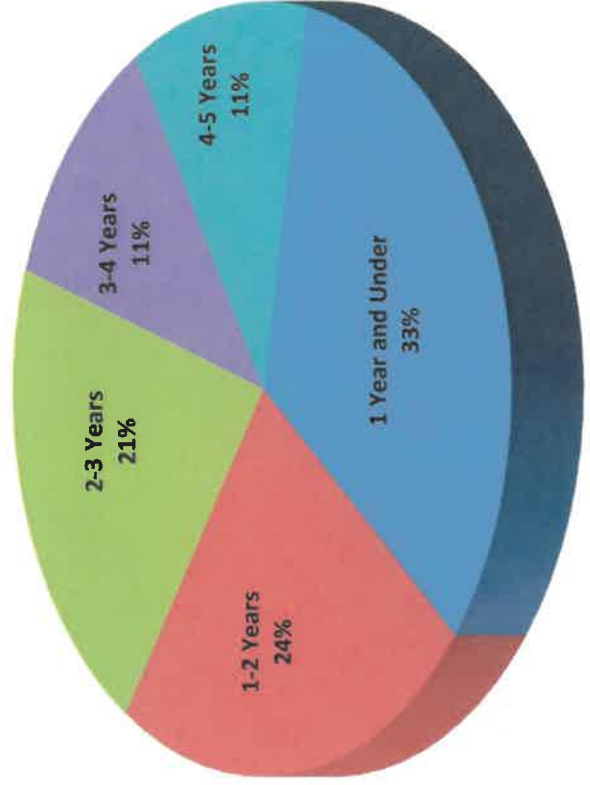
\*\*\* Fully collateralized in accordance with California government code.



**MATURITY DISTRIBUTION \$**

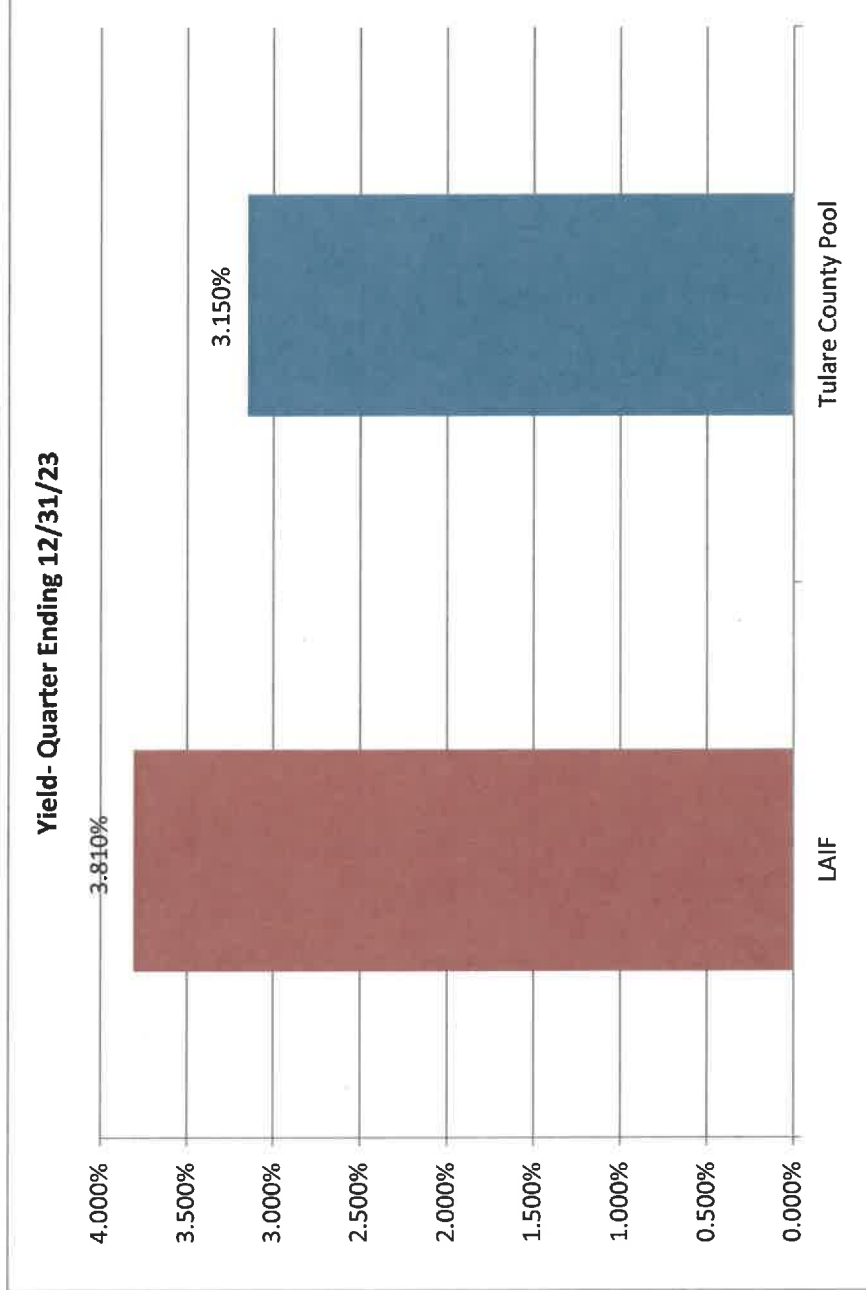


**Maturity Distribution %**





**BENCHMARK COMPARISON - YIELD**



**Note:** Yields are reported gross of any administrative costs.

PORTFOLIO SUMMARY

Investments	Par Value	Book Value	Market Value	% of Portfolio	Days to Maturity
Pass/Bank Book	1,172	1,172	1,172	0.02%	1
Cash/Money Market	37,909	37,909	37,909	0.80%	1
Local Govt Inv Pools	317,274	317,274	317,274	6.69%	1
Negotiable CD's	297,325	297,311	297,885	6.28%	197
Commercial Paper	196,015	193,915	193,998	4.09%	69
U.S. Treasuries	1,042,110	1,024,282	986,068	20.78%	779
Supranational	145,434	143,010	141,354	2.98%	1,086
US Agencies	1,180,916	1,178,480	1,145,340	24.13%	649
Corporates	1,264,603	1,238,162	1,227,971	25.88%	824
Municipals	210,195	207,507	205,730	4.34%	863
Promissory Notes	14,184	14,184	14,184	0.30%	638
Commercial MBS	153,281	151,407	154,205	3.25%	1,617
Asset-Backed Securities	23,010	23,009	22,505	0.47%	927
	<b>\$ 4,883,430</b>	<b>\$ 4,827,623</b>	<b>\$ 4,745,596</b>	<b>100.00%</b>	<b>676</b>

First 5 Tulare County  
Regular Meeting  
February 22, 2024  
Agenda Item 4.C. 2023-2024 Budget Revision #1

Summary: Budget Revision #1 adjusts the 23/24 First 5 Tulare County Budget to incorporate the contract with First 5 Merced County for the Regional Home Visiting Coordination grant, rollover of construction funds from prior year and costs associated with the building project, and an increase of interest earned to reflect actual interest revenue.

Budget Revision #1 incorporates the budget for the First 5 California *Home Visiting Coordination* grant which totals \$57,274.00, the rollover of unspent construction funding to cover the final costs of the project that occurred after close of the prior fiscal year, as well as some costs associated with the move and office/property expenses.

The revision also includes an increase in Interest Earned as our investment interest has come in significantly higher than anticipated.

Recommendation for Commission Action:

Approve Revision #1 to the 2023-2024 Budget as presented.

Attachment

**First 5 Tulare County**  
**2023-2024 Proposed Budget Revision #1**  
**All Funds Combined**

	<i>Adopted Budget</i>	<i>Amount of Change</i>	<i>Proposed Revised Budget</i>	<i>Explanation of Change</i>
State Proposition 10 Funds	\$ 3,836,084	\$ -	\$ 3,836,084	
Other Grants	1,200,000	57,274	1,257,274	New HVC Grant Budget
Interest Earned	55,570	54,430	110,000	Higher cash balance and rates
<b>TOTAL Revenue</b>	<b>5,091,654</b>	<b>111,704</b>	<b>5,203,358</b>	
<b>Administrative Costs</b>				
Salaries, Benefits, Taxes - Admin	337,176	-	337,176	
Professional Services & Memberships	43,372	-	43,372	
Office Supplies & Postage	6,500	6,000	12,500	Equipping new building
Telecommunications	6,000	-	6,000	
Rent, Utilities & Building Maintenance	29,390	-	29,390	
Equipment Rental & Maintenance	21,500	2,000	23,500	Equipment transfer charges
Printing & Publishing	500	-	500	
Media, Marketing & Outreach	14,900	-	14,900	
Staff & Commissioner Training & Travel	4,000	2,000	6,000	Additional training opportunities
Provider Meetings & Meals	2,300	-	2,300	
Insurance	16,000	3,000	19,000	New building insurance and increases to insurance
Furniture, Equipment & Software	7,000	6,000	13,000	Rollover of unspent construction funds for furnishings
<b>Total Administrative Costs</b>	<b>488,638</b>	<b>19,000</b>	<b>507,638</b>	
<b>Data Management and Evaluation</b>				
Salaries, Benefits, Taxes - Data Evaluation	112,827	-	112,827	
Data Collection	44,000	-	44,000	
Analysis and Evaluation	71,000	19,500	90,500	New HVC Grant Budget
<b>Total Data Management &amp; Evaluation Costs</b>	<b>227,827</b>	<b>19,500</b>	<b>247,327</b>	
<b>Capital Expenditures</b>				
Building	-	170,000	170,000	Rollover of unspent construction funds
<b>Total Capital Expenditures</b>	<b>-</b>	<b>170,000</b>	<b>170,000</b>	
<b>Program Costs</b>				
Salaries, Benefits, Taxes - Program	326,245	-	326,245	
Special Project Funding & Sponsorships	80,000	-	80,000	
Provider Contract Payments	4,560,395	-	4,560,395	
Other Grant Program Expenditures	5,294	18,000	23,294	New HVC Grant Budget
<b>Total Program Costs</b>	<b>4,971,934</b>	<b>18,000</b>	<b>4,989,934</b>	
<b>TOTAL Expenses</b>	<b>5,688,399</b>	<b>226,500</b>	<b>5,914,899</b>	
<b>Net Surplus (Use of Reserves)</b>	<b>\$ (596,745)</b>	<b>\$ (114,796)</b>	<b>\$ (711,541)</b>	

**First 5 Tulare County**  
**2023-2024 Proposed Budget Revision #1**  
**First 5 General**

	<i>Adopted Budget</i>	<i>Amount of Change</i>	<i>Proposed Revised Budget</i>	<i>Explanation of Change</i>
State Proposition 10 Funds	\$ 3,836,084	\$ -	\$ 3,836,084	
Other Grants	-	-	-	
Interest Earned	55,570	54,430	110,000	Higher cash balance and rates
<b>TOTAL Revenue</b>	<b>3,891,654</b>	<b>54,430</b>	<b>3,946,084</b>	
<b>Administrative Costs</b>				
Salaries, Benefits, Taxes - Admin	337,176	-	337,176	
Professional Services & Memberships	43,372	-	43,372	
Office Supplies & Postage	6,500	6,000	12,500	Equipping new building
Telecommunications	6,000	-	6,000	
Rent, Utilities & Building Maintenance	29,390	-	29,390	
Equipment Rental & Maintenance	21,500	2,000	23,500	Equipment transfer charges
Printing & Publishing	500	-	500	
Media, Marketing & Outreach	14,900	-	14,900	
Staff & Commissioner Training & Travel	4,000	2,000	6,000	Additional training opportunities
Provider Meetings & Meals	2,300	-	2,300	
Insurance	16,000	3,000	19,000	Ins. Increases and property tax on new building
Furniture, Equipment & Software	7,000	6,000	13,000	Rollover of unspent construction funds for furnishings
Indirect Cost Transfer	(109,090)	(5,206)	(114,296)	HVC Grant Indirect
<b>Total Administrative Costs</b>	<b>379,548</b>	<b>13,794</b>	<b>393,342</b>	
<b>Data Management and Evaluation</b>				
Salaries, Benefits, Taxes - Data Evaluation	112,827	-	112,827	
Data Collection	39,000	-	39,000	
Analysis and Evaluation	71,000	-	71,000	
<b>Total Data Management &amp; Evaluation Costs</b>	<b>222,827</b>	<b>-</b>	<b>222,827</b>	
<b>Capital Expenditures</b>				
Building	-	170,000	170,000	Rollover of unspent construction funds
<b>Total Capital Expenditures</b>	<b>-</b>	<b>170,000</b>	<b>170,000</b>	
<b>Program Costs</b>				
Salaries, Benefits, Taxes - Program	246,929	(14,568)	232,361	Shift time to HVC Grant
Special Project Funding & Sponsorships	80,000	-	80,000	
Provider Contract Payments	3,559,095	-	3,559,095	
Other Grant Program Expenditures	-	-	-	
<b>Total Program Costs</b>	<b>3,886,024</b>	<b>(14,568)</b>	<b>3,871,456</b>	
<b>TOTAL Expenses</b>	<b>4,488,399</b>	<b>169,226</b>	<b>4,657,625</b>	
<b>Net Surplus (Use of Reserves)</b>	<b>\$ (596,745)</b>	<b>\$ (114,796)</b>	<b>\$ (711,541)</b>	

**First 5 Tulare County**  
**2023-2024 Proposed Budget Revision #1**  
**PLAY**

	<i>Adopted Budget</i>	<i>Amount of Change</i>	<i>Proposed Revised Budget</i>	<i>Explanation of Change</i>
State Proposition 10 Funds	\$ -	\$ -	\$ -	
Other Grants	1,200,000	-	1,200,000	
Interest Earned	-	-	-	
<b>TOTAL Revenue</b>	<b>1,200,000</b>	<b>-</b>	<b>1,200,000</b>	
<b>Administrative Costs</b>				
Salaries, Benefits, Taxes - Admin	-	-	-	
Professional Services & Memberships	-	-	-	
Office Supplies & Postage	-	-	-	
Telecommunications	-	-	-	
Rent, Utilities & Building Maintenance	-	-	-	
Equipment Rental & Maintenance	-	-	-	
Printing & Publishing	-	-	-	
Media, Marketing & Outreach	-	-	-	
Staff & Commissioner Training & Travel	-	-	-	
Provider Meetings & Meals	-	-	-	
Insurance	-	-	-	
Furniture, Equipment & Software	-	-	-	
Indirect Cost Transfer	109,090	-	109,090	
<b>Total Administrative Costs</b>	<b>109,090</b>	<b>-</b>	<b>109,090</b>	
<b>Data Management and Evaluation</b>				
Salaries, Benefits, Taxes - Data Evaluation	-	-	-	
Data Collection	5,000	-	5,000	
Analysis and Evaluation	-	-	-	
<b>Total Data Management &amp; Evaluation Costs</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	
<b>Capital Expenditures</b>				
Building	-	-	-	
<b>Total Capital Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Program Costs</b>				
Salaries, Benefits, Taxes - Program	79,316	-	79,316	
Special Project Funding & Sponsorships	-	-	-	
Provider Contract Payments	1,001,300	-	1,001,300	
Other Grant Program Expenditures	5,294	-	5,294	
<b>Total Program Costs</b>	<b>1,085,910</b>	<b>-</b>	<b>1,085,910</b>	
<b>TOTAL Expenses</b>	<b>1,200,000</b>	<b>-</b>	<b>1,200,000</b>	
<b>Net Surplus (Use of Reserves)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**First 5 Tulare County**  
**2023-2024 Proposed Budget Revision #1**  
**Home Visiting Coordination**

	<i>Adopted Budget</i>	<i>Amount of Change</i>	<i>Proposed Revised Budget</i>	<i>Explanation of Change</i>
State Proposition 10 Funds	\$ -	\$ -	\$ -	
Other Grants	-	57,274	57,274	New HVC Grant Budget
Interest Earned	-	-	-	
<b>TOTAL Revenue</b>	<b>-</b>	<b>57,274</b>	<b>57,274</b>	
<b>Administrative Costs</b>				
Salaries, Benefits, Taxes - Admin	-	-	-	
Professional Services & Memberships	-	-	-	
Office Supplies & Postage	-	-	-	
Telecommunications	-	-	-	
Rent, Utilities & Building Maintenance	-	-	-	
Equipment Rental & Maintenance	-	-	-	
Printing & Publishing	-	-	-	
Media, Marketing & Outreach	-	-	-	
Staff & Commissioner Training & Travel	-	-	-	
Provider Meetings & Meals	-	-	-	
Insurance	-	-	-	
Furniture, Equipment & Software	-	-	-	
Indirect Cost Transfer	-	5,206	5,206	New HVC Grant Budget
<b>Total Administrative Costs</b>	<b>-</b>	<b>5,206</b>	<b>5,206</b>	
<b>Data Management and Evaluation</b>				
Salaries, Benefits, Taxes - Data Evaluation	-	-	-	
Data Collection	-	-	-	
Analysis and Evaluation	-	19,500	19,500	New HVC Grant Budget
<b>Total Data Management &amp; Evaluation Costs</b>	<b>-</b>	<b>19,500</b>	<b>19,500</b>	
<b>Capital Expenditures</b>				
Building	-	-	-	
<b>Total Capital Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Program Costs</b>				
Salaries, Benefits, Taxes - Program	-	14,568	14,568	New HVC Grant Budget
Special Project Funding & Sponsorships	-	-	-	
Mini-Grants	-	-	-	
One Time Projects	-	-	-	
Provider Contract Payments	-	-	-	
Other Grant Program Expenditures	-	18,000	18,000	New HVC Grant Budget
<b>Total Program Costs</b>	<b>-</b>	<b>32,568</b>	<b>32,568</b>	
<b>TOTAL Expenses</b>	<b>-</b>	<b>57,274</b>	<b>57,274</b>	
<b>Net Surplus (Use of Reserves)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**First 5 Tulare County  
2023-2024 Provider Contracts (Revised)**

	<b>Contract Term</b>	<b>Total Contract</b>	<b>2023-2024 Amount</b>
<b>PARENT EDUCATION</b>			
Family Services of Tulare County - Addressing Child Trauma	7/1/21-6/30/24	667,793	235,194
<b>Subtotal</b>		<b>667,793</b>	<b>235,194</b>
<b>SCHOOL READINESS</b>			
Dolly Parton's Imagination Library	7/1/23-6/30/24	108,333	108,333
Save the Children - Early Steps to School Success	7/1/21-6/30/24	900,000	300,000
Traver Joint Elementary School Dist. - Traver School Readiness	7/1/21-6/30/24	311,473	107,079
Tulare City School Dist. - Comprehensive School Readiness Prog.	7/1/21-6/30/24	900,000	300,000
Visalia Unified School District - Building Futures Program	7/1/21-6/30/24	498,118	164,461
<b>Subtotal</b>		<b>2,717,924</b>	<b>979,873</b>
<b>FAMILY RESOURCE CENTERS</b>			
Cutler-Orosi Joint Unified School District- Family Resource Center	7/1/21-6/30/24	707,574	237,858
Family Services of Tulare County - Goshen Family Resource Center	7/1/21-6/30/24	176,895	59,151
Lindsay Unified School District - Family Resource Center	7/1/21-6/30/24	687,921	229,307
Parenting Network - Dinuba Family Resource Center	7/1/21-6/30/24	759,864	253,288
Parenting Network - Porterville Family Resource Center	7/1/21-6/30/24	880,116	293,372
Parenting Network - Visalia Family Resource Center	7/1/21-6/30/24	894,531	298,177
Woodlake Unified School District - Family Resource Center	7/1/21-6/30/24	393,099	133,156
<b>Subtotal</b>		<b>4,500,000</b>	<b>1,504,309</b>
<b>COMMUNITY RESOURCES</b>			
United Way of Tulare County - 2-1-1	7/1/21-6/30/24	480,392	165,263
<b>Subtotal</b>		<b>480,392</b>	<b>165,263</b>
<b>MENTAL HEALTH</b>			
Family Services of Tulare County - Early Childhood Mental Health Program	7/1/21-6/30/24	871,703	296,557
<b>Subtotal</b>		<b>871,703</b>	<b>296,557</b>
<b>DENTAL HEALTH</b>			
Altura Centers for Health - Oral Screening, Varnish and Education	7/1/21-6/30/24	114,271	38,774
Family HealthCare Network - Kinder Care Dental Program	7/1/21-6/30/24	-	-
<b>Subtotal</b>		<b>114,271</b>	<b>38,774</b>
<b>HOSPITAL CONTRACTS</b>			
Altura Centers for Health - Breastfeeding Friendly Clinic	7/1/21-6/30/24	212,743	72,872
Sierra View Local Healthcare District - Breastfeeding Program	7/1/21-6/30/24	798,757	266,253
<b>Subtotal</b>		<b>1,011,500</b>	<b>339,125</b>
<b>HOME VISITING PROGRAM (PLAY)</b>			
CSET - Tulare Family Resource Center	7/1/23-6/30/24	100,928	100,928
Cutler-Orosi Joint Unified School District- Family Resource Center	7/1/23-6/30/24	136,928	136,928
Family Services of Tulare County - Goshen Family Resource Center	7/1/23-6/30/24	105,372	105,372
Lindsay Unified School District - Family Resource Center	7/1/23-6/30/24	133,928	133,928
Parenting Network - Dinuba Family Resource Center	7/1/23-6/30/24	105,928	105,928
Parenting Network - Porterville Family Resource Center	7/1/23-6/30/24	141,209	141,209
Parenting Network - Visalia Family Resource Center	7/1/23-6/30/24	166,079	166,079
Woodlake Unified School District - Family Resource Center	7/1/23-6/30/24	110,928	110,928
<b>Subtotal</b>		<b>1,001,300</b>	<b>1,001,300</b>
<b>Total</b>		<b>\$ 11,364,883</b>	<b>\$ 4,560,395</b>





## Executive Director’s Report January – February 2024

### Administration:

- The 2024 – 2027 RFP was released Monday, January 8, 2024. There were 24 organizations that attended the mandatory Q&A session, with eight of those **not** currently funded by First 5. Proposals are due February 29<sup>th</sup>.
- The 2024 Hands-On Heroes committee made their selections, recipients have been notified, and filming for the video has been scheduled. Please mark your calendars for Thursday, April 4, 2024, 5:30 p.m. at the Wyndham Hotel for a heartwarming event to acknowledge five individuals from throughout the county.
- Recruitment for the Administrative/Fiscal Assistant position is underway and will continue until the position has been filled. Information may be found on our web-site and social media. Please share!

### Program Updates & Outreach:

- Michele and Christina attended the First 5 Association Summit and Advocacy Day event in Sacramento February 5-7, 2024.
- The next Home Visiting Coordination training is scheduled for March 7<sup>th</sup>, with the training topic of *Mental Health Awareness*, stigma, cultural considerations, and barriers to treatment.
- Tulare County’s affiliation with the Dolly Parton Imagination Library Program has progressed to the “committed” stage and we expect to be able to kick-off the program next month. This program will deliver free to their home age-appropriate books to every child, every month, from birth to their 5<sup>th</sup> birthday.

### Special Project Grants:

Dinuba Unified School District	Annual Community Resource Fair - The annual health and resource fair will provide parents with information and referrals to promote the overall well-being of children.	\$1,300
Local Child Care Planning Council	Inclusion Training Event - The goal of this advocacy event is to highlight the importance of having inclusive programs for all children regardless of abilities.	\$2,500
Tulare City School District	Learning Bundles - TCSD students enrolling in Preschool/TK/K will receive a learning bundle to strengthen their cognitive, social-emotional, and physical abilities.	\$3,319