



Commission Meeting Minutes
October 8, 2009

Commissioners Present: Chair John Davis, Chair-Elect Phil Cox, Steve Bargeon, Christine A. Nelson, M.D., and Ray Chavez; **Excused:** Ray Bullick and Maureen Bianco
Staff Present: Executive Director Janet Hogan, Finance Manager Aaron Cooper, Executive Assistant Rose Froyd, Program Officers Michele Morrow and Sterling Bishop, and School Readiness Coordinator Jim Moore

1. Welcome and Call to Order: Chair Davis called the meeting to order at 10:06 a.m.
2. Public Comment: None
3. Timed Items:

10:00 a.m. Review and approval of the 2008-2009 Audit

Janet Hogan introduced Lynda Anderson and Nicole Centofanti, C.P.A.'s representing M. Green and Company. Ms. Centofanti reported that the organization is run very well. It was suggested that the Executive Director approve journal entries monthly instead of at year-end. Ms. Anderson reported there were no audit findings or issues. She thanked the Commission and First 5 staff for the excellent cooperation M. Green received during the audit.

On a motion by Commissioner Nelson, seconded by Commissioner Chavez, the Audit Report for the Year Ended June 30, 2009 was accepted and staff directed to transmit a copy to First 5 California and the State Controller's Office. Commissioners Bullick and Bianco were excused.

10:00 a.m. Review and approval of the 2008-2009 Annual Report to be submitted to First 5 California

Michele Morrow presented the local 2008-2009 Annual Report to the Commission and reported that First 5 Tulare County administered 94 provider contracts. Commissioner Cox commented that the report had a wealth of information and a good format.

On a motion by Commissioner Cox, seconded by Commissioner Chavez, the Annual Report for Fiscal Year 2008-2009 was accepted and staff directed to transmit the report to First 5 California. Commissioners Bullick and Bianco were excused.

Commissioner Nelson was excused from 10:15 a.m. to 10:18 a.m.

4. Consent Items:
 - A. Approval of August 27, 2009, Meeting Minutes

On a motion by Commissioner Chavez, seconded by Commissioner Bargeon, the consent item was approved as corrected. Commissioners Bullick and Bianco were excused.

5. Action Items:

A. School Readiness Program Cycle 1 Carryover Funds

Jim Moore reviewed the proposal for use of the carryover funds. The School Readiness Program providers will submit written requests for items. The funds would be added to program contracts for the 2010-2011 year and would be monitored along with all other School Readiness Program expenditures.

On a motion by Commissioner Chavez, seconded by Commissioner Bargeon, the Executive Director was authorized to submit a proposal to First 5 California for use of the carryover funds for \$537,760 to be distributed evenly among the 16 program sites for one-time expenditures during the 2010-2011 fiscal year. Commissioners Bullick and Bianco were excused.

B. Delta Dental of California Agreement

Sterling Bishop reported Delta Dental offered an Administrative Services Only Program to First 5 for the 2009-2010 period instead of the current Premium Payment Plan. Based on last year's utilization, the estimated annual cost savings is approximately \$12,800.

On a motion by Commissioner Bargeon, seconded by Commissioner Nelson, the agreement was approved and found to be consistent with the *First 5 Tulare County Strategic Plan July 2009 through June 30, 2012*; and the Executive Director was authorized to sign the agreement with Delta Dental of California for the period October 25, 2009, through October 31, 2010, with administrative services fee of \$3.48 per member per month and a monthly billing by Delta Dental of claims paid for dental services. Commissioners Bullick and Bianco were excused.

6. Reports

A. Kaweah Delta Pediatric Hospitalist Program

David Sine, M.D., reported on the Pediatric Hospitalist Program which provides 24/7 coverage examining newborns, responding to the emergency room, providing consults to the community, attending patients on the pediatric floor and neonates in NICU Step-Down, assisting in care of Neonates in NICU, and attending emergent deliveries. Dr. Sine reported the average 2009 pediatric census at KDH is 26 (ranges 22-44.) He shared current additional pediatric care: Infectious Disease and hospital coverage by Dr. Geertsma, and clinics, which include HIV, Valley Fever, Failure to Thrive, Drug Exposed Infant, Asthma Teaching, and Child Advocacy. Dr. Sine shared plans and expressed the importance of the south valley practitioner's cooperation to work together for the best interests of our children.

B. CHI Report

Sterling Bishop reported on an upgrade to the data collection system. Healthy Kids enrollment is down and he keeps informed on Healthy Families issues.

C. Executive Director

Janet Hogan reviewed her written report highlighting: (1) First 5's Porterville Children's Festival held September 25th; (2) Pediatric Specialty Care Project – patient care for gastroenterology will begin January 2, 2010, recruitment for an endocrinologist has begun and contract discussions are under way with the Developmental/Behavioral candidate; (3) 2010 Census Outreach – First 5 staff is working with providers to educate families about the census; (4) Special Project Grant was awarded to Musical Chairs Academy for Kindermusik curriculum and instruments in the amount of \$4,040, and (5) Janet met with Kaweah Delta staff to discuss an injury prevention project that may include child safety restraints including training staff to become certified installers.

D. Commission Retreat Committee

Janet Hogan reported December 3, 2009 as the date for the retreat at the Quaker Meeting House. The agenda will be based on the meeting discussion and suggestions from the Commission.

E. Reports from Commissioners

Commissioner Cox announced a Resource Fair at Mooney Grove Park on October 17 from 10 a.m. to 2 p.m.

7. Future Agenda: Next Meeting: November 19, 2009

Presentation regarding Family Resource Centers
2008-2009 Kit for New Parents Report
2010 Mini Grant Program
2010 Commission Meeting Calendar
ImagineU Children's Museum Progress Report
Discussion and direction regarding future office space

8. Adjourn: Chair Davis adjourned the meeting at 11:07 a.m.