



Commission Meeting Minutes
October 14, 2010

Commissioners Present: Chair Phil Cox, Chair-Elect Christine A. Nelson, Steve Bargeon, John Davis, Cheryl L. Duerksen, Ph.D., and Ray Chavez (joined the meeting at 10:21 a.m.)

Excused: Maureen Bianco

Staff Present: Executive Director Janet Hogan, Finance Manager Aaron Cooper, Executive Assistant Rose Froyd, Program Officers Michele Morrow and Sterling Bishop

1. Welcome and Call to Order: Chair Cox called the meeting to order at 10:03 a.m.
2. Public Comment: None
4. Consent Items:
 - A. Approve August 26, 2010, Meeting Minutes
 - B. Program Assistant-BL
 1. Approve job description
 2. Delete full-time position of Project and Outreach Coordinator
 3. Allocate one part-time hourly Program Assistant-BL position

On a motion by Chair-Elect Nelson, seconded by Commissioner Davis, the consent items were approved. Commissioner Bianco was excused and Commissioner Chavez was not present for the vote.

Chair Cox introduced Cheryl L. Duerksen, Ph.D., who was appointed to the Commission. Commissioner Duerksen was welcomed.

3. Timed Items:

10:05 a.m.

Audit Report for the Year Ended June 30, 2010

Ken White, of M. Green and Company, presented the report to the commission and thanked First 5 staff for their assistance. There were no deficiencies noted. On a motion by Chair-Elect Nelson, seconded by Commissioner Bargeon, the report was accepted and staff directed to transmit a copy to First 5 California and the State Controller's Office. The Commission commended staff on the good report. Commissioner Bianco was excused and Commissioner Chavez was not present for the vote.

Audit Report for the Year Ended June 30, 2009

A letter of notification of deficiencies in the 2008-2009 audit was received from the State Controller's office on October 4, 2010. Aaron Cooper reported (1) the controller's office misread the area regarding additional notes and that there was no deficiency and (2) the Management Letter will be mailed, which will clear this deficiency. This item was for information only and no action was taken.

2009-2010 Annual Report

Commissioner Chavez joined the meeting at 10:21 a.m.

Michele Morrow presented the report and on a motion by Commissioner Davis, seconded by Commissioner Duerksen, the report was accepted and

staff directed to transmit the report to First 5 California. Commissioner Bianco was excused.

5. Reports

A. Program Presentation:

Tulare County Sheriff's Department Gang Awareness Parenting Project

Inmate Programs Manager Cheryl Cereghino introduced Programs Specialist Bertha Villalpando and Family Services Parent Educators Lupita Aguillo and Christina Marquez. Ms. Cereghino gave an overview of the program, which provides parenting skills to inmates who have been exposed to gangs and/or violence and home visits to their outmates (child caregivers.)

B. CHI Report

Sterling Bishop reported (1) that the Children's Health Initiative insurance program will end October 31, 2010, and final steps are being taken to shut down the program. Continuing care was secured for four families. (2) Cleaner and better data is being collected through OCERS, the data collection program for evaluation of funded programs.

C. Executive Director

Janet Hogan reported that seven applications were received in response to the Capital Projects and Planning Grants RFP. Five were forwarded to independent readers for scoring and recommendations for funding will be brought to the Commission at the November meeting.

D. Commission Retreat

It was the consensus to hold a retreat. Items for the agenda are to be sent to Janet Hogan to present to the TAC at their November 4, 2010, meeting.

E. Reports from Commissioners

Commissioner Chavez reported how the new state budget will affect education and childcare programs.

Chair Cox reported the Step-Up program will be in Poplar on Saturday, October 16, and Terra Bella on Tuesday, October 19th. He attended the Lisa Project and recommended visiting the exhibit, which runs through October.

6. Future Agenda – Next meeting November 18, 2010

2011 Commission Meeting Calendar

Tentative Grant Awards – 2011 Capital Project and Planning Grants

7. Adjourn: Chair Cox adjourned the meeting at 10:58 a.m.