



Commission Meeting Minutes
June 24, 2010

Commissioners Present: Chair John Davis, Chair-Elect Phil Cox, Steve Bargeon, and Maureen Bianco

Excused: Ray Bullick, Ray Chavez, and Christine A. Nelson, M.D.

Staff Present: Executive Director Janet Hogan, Finance Manager Aaron Cooper, Executive Assistant Rose Froyd, Program Officers Michele Morrow and Sterling Bishop

1. Welcome and Call to Order: Chair Davis called the meeting to order at 10:00 a.m.
2. Public Comment: None
3. Consent Items:
 - A. Approval of May 27, 2010, Meeting Minutes
 - B. Approve and authorize the Executive Director to sign an amendment to the agreement with Tulare City Library Foundation extending the agreement from June 30, 2010, until August 31, 2010
 - C. Approve Budget Revision #3 to the FY 2009-2010 First 5 Tulare County Budget in the amount of \$500.00 to cover costs for the increased participation in the Network of Provider meetings

On a motion by Commissioner Cox, seconded by Commissioner Bargeon, the consent items were approved. Commissioners Bullick, Chavez, and Nelson were excused.

4. Action Items:
 - A. Sierra View District Hospital Program Agreement

Janet Hogan reported funding would focus on the certified anesthesiologists for epidurals and anesthesia for patients requiring cesarean sections.

On a motion by Commissioner Bargeon, seconded by Commissioner Cox, the agreement was found to be consistent with the *First 5 Tulare County Strategic Plan July 2009 through June 2012* and approved. The Executive Director was authorized to sign a program agreement with Sierra View District Hospital for \$513,000.00 for the period July 1, 2010, through June 30, 2011. Commissioners Bullick, Chavez, and Nelson were excused.
 - B. Barbara Aved Associates Agreement for Evaluation Services

Janet Hogan reported hourly rates remain the same: \$175 per hour for principals; \$100 per hour for graduate-level staff, and \$75 per hour for bachelor's-level staff. The contract term matches the data collection period and a period for analysis and

recommendations by the consultant.

On a motion by Commissioner Bargeon, seconded by Commissioner Bianco, the agreement for evaluation consulting services was found to be consistent with the *First 5 Tulare County Strategic Plan July 2009 through June 2012* and approved. The Executive Director was authorized to sign a vendor agreement with Barbara Aved Associates for the period October 1, 2010, through September 30, 2011, in an amount not to exceed \$50,000.00. Commissioners Bullick, Chavez, and Nelson were excused.

C. *First 5 Tulare County Communications Plan for 2010-2011*

Michele Morrow presented the plan, highlighting strategies to meet goals. Total costs are estimated to be \$127,840.00.

On a motion by Commissioner Bianco, seconded by Commissioner Cox, the *First 5 Tulare County Communications Plan for 2010-2011*, was adopted. Commissioners Bullick, Chavez, and Nelson were excused.

D. Financial Report

Aaron Cooper presented the balance sheet and income statements for the period ending April 30, 2010.

On a motion by Commissioner Bargeon, seconded by Commissioner Cox, the financial report was accepted. Commissioners Bullick, Chavez, and Nelson were excused.

E. Chairperson-Elect nominating committee

Chair Davis appointed Commissioners Bianco and Chavez to the ad hoc nominating committee to propose candidates for the Chairperson-Elect position for a term commencing July 2010.

5. Reports

A. Children's Health Initiative and OCERS

Sterling Bishop reported sunset plans continue for the Healthy Kids insurance program. He conducted trainings on CDOM, which is the program that gathers information on children and guardians for use in the evaluation report.

B. Evaluation Report

Michele Morrow reported that final data is being received from the program providers. This information is due June 30th and that staff is working on the format for next year's local annual report. Live classroom meetings, provided by First 5 California will be presented next week. Topics are *Culturally Appropriate Best Practices Report, Gap Analysis Report, and Measurable Program Goals Report*.

C. Executive Director

Janet Hogan reviewed her written report highlighting: (1) Tulare City Council's recognition of First 5 Tulare County's contribution to their new library; (2) The Dinuba Children's Festival held June 18th; (3) she attended a community conversation by the Central California Children's Institute regarding infant-family mental health; (4) She and Michele Morrow visited Children's Hospital Central California Neonatal Intensive Care Unit and were privileged to observe a training which will guide the planning grant to create individual trainings to stabilize neonates at Tulare County hospitals; (5) she will chair the Children's Services Network/Child Abuse Prevention Council Joint Allocations Committee; and (6) Letters of support/MOU's were issued to The Blanket Ladies for their newly formed 501(c)(3) and United Way of Tulare County for their "Promise Neighborhood" federal funding application.

D. Reports from Commissioners

Commissioner Cox announced he would attend a California Endowment conference on gang awareness and health issues. Commissioner Bianco reported volunteers gathered over 110,000 signatures for a ballot to increase tobacco tax for cancer research.

6. Future Agenda – August 26, 2010

Additional Capital/Planning Grant RFP
Report from the Nominating Committee and election of Chair-Elect

7. Adjourn: Chair Davis adjourned the meeting at 10:25 a.m.