



Commission Meeting Minutes
May 26, 2011

Commissioners Present: Chair Phil Cox, Ray Chavez, Steve Bargeon, Maureen Bianco, and Cheryl L. Duerksen, Ph.D. **Excused:** John Davis and Chair-Elect Christine A. Nelson, M.D. **Staff Present:** Executive Director Janet Hogan, Finance Manager Aaron Cooper, Executive Assistant Rose Froyd, Program Officer Michele Morrow

1. Welcome and Call to Order: Chair Cox called the meeting to order at 10:01 a.m.
2. Public Comment: None
3. Timed Items:
10:00 a.m.

First 5 Tulare County Strategic Plan July 2009 through June 2012

The Commission reviewed the following amendments:

Page 5: Priority Strategies

1. **Children's Health:** This strategy includes ~~the Children's Health Initiative (CHI), Healthy Kids insurance program,~~ support for hospitals and clinics, the Pediatric Specialty Care Project, and other programs that improve children's access to medical, dental, and behavioral health care.

Pages 6 through 7:

6. ~~**Mini Grant Program:** Home day care providers and center-based child care programs improve services to the children in their care by acquiring developmentally appropriate materials and equipment.~~

7., 8., 9., 10., 11., and 12. Amended to 6., 7., 8., 9., 10., and 11.

Page 8: Added at end of last paragraph:

Commission operations will be carried out pursuant to adopted to policies, including section II.J. Expense Categories and Limits. This policy defines administrative, data management and evaluation, and program expenses. Furthermore, it caps administrative and data management/evaluation expenses.

On a motion by Commissioner Bargeon, seconded by Commissioner Bianco, (1) the revisions presented were adopted, (2) staff instructed to delete the last sentence on page 7, and (3) staff directed to forward to First 5 California. Commissioners Davis and Nelson were excused.

4. Consent Items:
 - A. April 28, 2011, Meeting Minutes
 - B. Data Collection and Reporting System Vendor Invitation to Bid
Vendor recommendation to Commission at June meeting for a July 15, 2011, start date.
 - C. 2010-2011 Budget Revision #3: \$16,000.00 increase in expenditures
 - (1) Professional Services & Memberships of \$1,500 due to increased utilization of

legal services (2) Analysis and Evaluation of \$13,000 to distribute fiscal year 2010-2011 portion of a 15-month contract to current year (3) Kit for New Parents of \$1,500 for additional warehousing and delivery costs due to increased distribution

On a motion by Commissioner Chavez, seconded by Commissioner Duerksen, the consent items were approved. Commissioners Davis and Nelson were excused.

Chair Cox addressed the public regarding the state budget, AB 99, and the difficult decisions required by the First 5 Tulare County Commission to reduce or terminate program funding.

5. Action Items:

A. Tulare District Healthcare System

Janet Hogan reported this agreement continues the established program to increase breastfeeding both in the hospital and with mothers and babies at home. The 25 percent reduction in funding is pursuant to the Commission's strategy to address the liability of AB 99.

On a motion by Commissioner Bianco, seconded by Commissioner Chavez, the agreement with the Tulare District Health Care System was found to be consistent with the *First 5 Tulare County Strategic Plan July 2009 through June 2012*; and the Executive Director was authorized to sign an agreement in the amount of \$240,000.00 for the period July 1, 2011, through June 30, 2012. Commissioners Davis and Nelson were excused.

B. Kaweah Delta HealthCare District

Janet Hogan reported this agreement continues the Pediatric Hospitalist Program that provides fulltime pediatric coverage in the hospital. The 25 percent reduction in funding is pursuant to the Commission's strategy to address the liability of AB 99.

On a motion by Commissioner Bargeon, seconded by Commissioner Chavez, the agreement with the Kaweah Delta HealthCare District was found to be consistent with the *First 5 Tulare County Strategic Plan July 2009 through June 2012*; and the Executive Director was authorized to sign an agreement in the amount of \$768,750.00 for the period July 1, 2011, through June 30, 2012. Commissioners Davis and Nelson were excused.

C. Tulare County Health and Human Services Agency (HHS) Nurse-Family Partnership Program

Janet Hogan reported HHS acknowledged this program could continue with federal funds. The anticipated savings is \$590,000.00 after June 30, 2011.

On a motion by Commissioner Chavez, seconded by Commissioner Bargeon, the Commission determined to terminate the agreement effective June 30, 2011, and directed the Executive Director to give notice to the agency. Commissioner Duerksen abstained due to a conflict of interest and Commissioners Davis and Nelson were excused.

D. Tulare Community Health Clinic Prenatal and New Mom Nutrition Project

Janet Hogan reported that many of this program's services could be offered by the federally funded Women, Infants, and Children Supplemental Nutrition Program. Anticipated savings is \$78,959.00 if this program ends June 30, 2011. Dawn Wells, representing the Tulare Community Health Clinic reported on the program and

thanked the Commission for past support.

On a motion by Commissioner Bianco, seconded by Commissioner Bargeon, the Commission determined to terminate the agreement effective June 30, 2011, and directed the Executive Director to give notice to the agency. Commissioners Davis and Nelson were excused.

E. 2011-2012 Capital and Planning Grant Program

Janet Hogan reported that although the Long Range Financial Plan set aside \$725,000 from this program to help meet the AB 99 liability, staff recommends the following applications be tentatively awarded grants should funds become available.

Tulare County Office of Education	\$50,000
TK: Stepping Stones to Kindergarten	
City of Tulare	\$50,986
Mulcahy Park 2-5 Play Equipment	
TCOE Child Care Planning Council	\$36,242
Assessment on Special Education Services	
Kaweah Delta Hospital Foundation	\$83,597
Fetal Monitors for Labor/Delivery	
Tulare Community Health Clinic	\$29,264
Pediatric and Obstetric Equipment Grant	
Tulare Regional Medical Center	\$30,752
Pediatric Cardiopulmonary Monitors	
Golden State YMCA	\$24,165
YMCA Memorial Park	

On a motion by Commissioner Bargeon, seconded by Commissioner Duerksen the Commission (1) found the projects are consistent with the *First 5 Tulare County Strategic Plan July 2009 through June 2012*; (2) tentatively awarded grants to the above successful applicants;(3) acknowledged that the City of Tulare will spend their project match for a toddler/preschool play area in advance of their First 5 Tulare County project being funded; and (4) that all projects be brought back to the Commission when the fund balance is presented by the Finance Manager at the October 13, 2011, Commission meeting. Commissioner Chavez abstained due to a conflict of interest and Commissioners Davis and Nelson were excused.

F. Financial Report

Aaron Cooper presented the balance sheet and income statements for the period ending March 31, 2011.

On a motion by Commissioner Chavez, seconded by Commissioner Bianco, the financial report was accepted. Commissioners Davis and Nelson were excused.

G. Investment Report

Aaron Cooper presented the Quarterly Investment Report for the period ending March 31, 2011.

On a motion by Commissioner Bianco, seconded by Commissioner Bargeon, the investment report was accepted. Commissioners Davis and Nelson were excused.

6. Reports

A. Children's Health Initiative and OCERS

There was no report.

B. Evaluation Program

Michele Morrow reported that the present evaluation consultant is supportive of both data collection systems of the vendors whom we expect to respond to the invitation to bid.

C. Executive Director

Janet Hogan reviewed her written reporting noting the following Special Project Grants awarded:

Charles S. Ricks, DDS & First 5	\$2,500
Joshua the Tooth Fairy: book and coloring book	
Visalia Youth Services	\$12,960
PICT Equipment	
College of the Sequoias	\$18,341
Outdoor Play Equipment	
Blind Babies Foundation	\$8,250
Lots of Dots in the Summer	

D. Reports from Commissioners

Commissioner Duerksen reported mental health awareness month is ending and that events went very well.

Chair Cox announced there is a Step-Up event in Goshen today from 4 p.m. to 7 p.m. He thanked Family HealthCare Network who has been a good Step-Up partner and reported they will be holding a health fair in conjunction with today's event.

7. Future Agenda—June 23, 2011

2011-2012 Annual Budget
Data collection and reporting vendor selection

Chair Cox solicited public comment.

Mike Gibson, representing Parenting Network, thanked the Commission for the respect shown to the funded programs during these difficult decision times.

8. Adjourn: Chair Cox adjourned the meeting at 10:35 a.m.