



Commission Retreat Meeting Minutes  
April 6, 2011

**Commissioners Present:** Chair Phil Cox, Chair-Elect Christine A. Nelson, M.D., John Davis, Ray Chavez, Steve Bargeon, Maureen Bianco, and Cheryl L. Duerksen, Ph.D.

**Staff Present:** Executive Director Janet Hogan and Executive Assistant Rose Froyd

**Guest:** Sherry Novick, Executive Director, First 5 Association of California

1. Welcome and Call to Order: Chair Cox called the meeting to order at 12:05 p.m.
2. Public Comment: None
3. Program Overview

Janet Hogan introduced Sherry Novick, Executive Director First 5 Association of California. Ms. Novick presented information on First 5 Commissions throughout the state and gave an update on current legislation.

Chair-Elect Nelson was excused at 1:30 p.m.

4. Discussion/Action Items

A. Currently funded programs

The Commission reviewed a list of all currently funded programs. No action was taken.

B. *First 5 Tulare County Strategic Plan July 2009 through June 2012*

The Commission conducted their annual review of the strategic plan. After discussion of changes, the Executive Director was asked to bring specific language to the April 28, 2010, Commission meeting for approval.

C. Long Range Financial Plan

The Commission reviewed a draft of the plan. A final version will be presented at the April 28, 2010, Commission Meeting for approval.

D. Strategic Plan Update

The First 5 Tulare County 2009-2010 Local Annual Report was distributed to the Commission, which they will review in preparation for the development of a new strategic plan to take effect July 1, 2012. Staff was directed to provide financial analysis on programs. The Commission agreed to use a professional facilitator to lead their discussion leading to a new strategic plan.

F. Closed Session: Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Government Code § 54956.9

The Commission adjourned to closed session at 3 p.m. to meet with counsel. They

returned to open session at 3:25 p.m., and there was no report.

E. Data Collection System

Executive Director Hogan reported that the Corporation for Standards and Outcomes will continue to provide their evaluation data collection system through September 2011. A contract for the period April 1, 2011, through June 30, 2011, will be presented for Commission approval at the April meeting. A separate agreement for the period July 1, 2011, through September 30, 2011, will be brought back at a later meeting along with a recommendation for a competitive process to secure a replacement vendor.

5. Reports

A. Reports from Commissioners

6. Future Agendas

April 14, 2011: Hands-On Heroes event, Holiday Inn, 5:30 p.m.

April 28 2010: Regular meeting—time moved to 1 p.m.

- First 5 California Annual Report for 2009-2010
- 2011-2012 School Readiness Program Contracts

7. Adjourn: Chair Cox adjourned the meeting at 3:50 p.m.