



Commission Meeting Minutes
February 25, 2010

Commissioners Present: Chair John Davis, Chair-Elect Phil Cox, Maureen Bianco, Ray Bullick, and Steve Bargeon; **Excused:** Ray Chavez and Christine A. Nelson, M.D.
Staff Present: Executive Director Janet Hogan, Finance Manager Aaron Cooper, Executive Assistant Rose Froyd, Program Officers Michele Morrow, and Sterling Bishop

1. Welcome and Call to Order: Chair Davis called the meeting to order at 10:01 a.m.
2. Public Comment: None
3. Consent Items:

A. Approve January 28, 2010, Meeting Minutes

On a motion by Commissioner Bullick, seconded by Commissioner Bianco, the consent item was approved. Excused: Commissioners Chavez and Nelson

4. Action Items:

A. Mini-Grants

The Commission reviewed lists of tentative mini-grant recipients for the following categories:

Category	Number of Awards	Amount per Award	Category Total
I. Home-based 5 or fewer children	20	\$1,500	\$30,000
II. Home-based 6 or more children	20	\$3,500	\$70,000
III. Center-based more than 14 children	20	\$5,000	\$100,000

On a motion by Commissioner Bianco, seconded by Commissioner Bargeon, the award of mini-grants was approved and the Executive Director was authorized to execute grant contracts. Commissioners Bianco, Bargeon, and Bullick voted in favor and Commissioner Cox opposed. Excused: Commissioners Chavez and Nelson

B. Healthy Kids Insurance Program

Sterling Bishop gave an update on current activities to end the 0-5 Healthy Kids Insurance program by October 31, 2010.

No action was taken.

C. Financial Report for the Six Months Ended December 31, 2009

Aaron Cooper reviewed the "Schedule of Revenues and Expenditures – Budget to Actual – All Funds Combined." He indicated that December's Proposition 10 Revenue was estimated at \$412,000 and that actual revenue was reported last week at \$498,000. Site visits are being conducted with tests of transactions. At the request of the Commission, Aaron will prepare sample reports to present at the next Technical Advisory Committee for prior year and current year budget to actual.

On a motion by Commissioner Bargeon, seconded by Commissioner Bianco, the financial report was accepted. Excused: Commissioners Chavez and Nelson

D. 2009-2010 Mid-Year Budget Revision (#2)

Aaron Cooper reviewed the mid-year revisions for fiscal year 2009-2010 All Funds Combined, which result in a total decrease of \$630,709 to estimated revenues, a total decrease of \$181,330 to appropriations, and a total increase of \$449,379 in the use of reserves.

On a motion by Commissioner Bullick, seconded by Commissioner Bargeon, the 2009-2010 Mid-Year Budget Revision (#2) was approved. Excused: Commissioners Chavez and Nelson

E. Investment Report for the period ending December 31, 2009

Aaron Cooper reviewed the report and stated the three primary goals listed in the First 5 Tulare County Investment Policy continue to be met.

On a motion by Commissioner Cox, seconded by Commissioner Bianco, the Investment Report for the period ending December 31, 2009, was accepted and staff directed to seek an alternative to the current banking institution for a higher rate of return. Excused: Commissioners Chavez and Nelson

5. Reports and Presentations

A. KVPT Valley Public Television

Jessica Szalay, KVPT Production Assistant and School Readiness reporter for *0-5 in 30 Minutes!*, gave an overview of season seven, which will have 24 episodes. Online videos are available at www.kvpt.org as well as on www.youtube.com and there are daily updates on Facebook. Jessica reported there are about 1,100 hits each month for the *0-5 in 30 Minutes!* section of the website.

B. 2010-2011 State Budget Update

Janet Hogan reported the following activities to oppose shifting funds away from local First 5's: letters to Assembly Members Gilmore and Arambula, representatives from Tulare Regional Medical Center will make personal contact with Connie Conway, and 135 postcards mailed to Connie Conway.

C. CHI Report

Sterling Bishop stated the Healthy Kids Insurance program update covered all activities.

D. Evaluation Report

Michele Morrow reported current program data is due from providers March 31st and the local annual report will be presented at the April Commission meeting.

E. Executive Director Report

Janet Hogan reported:

Special Project Grants:

1. Tulare County Office of Education received \$5,000 for their early education program for special needs children.
2. Porterville Unified School District received \$6,000 for the annual Porterville Celebrates Reading event on April 24, 2010

Letters of support for the Tulare Regional Medical Center's hospital expansion were mailed to Senators Boxer and Feinstein.

The Capital Project/Planning Grant RFP was released on February 1st and the Mandatory Question and Answer Forum was held on February 12th. There were representatives from 15 organizations. ImagineU Museum was not represented.

F. Commissioner Reports

Commissioner Bargeon reported that the endocrinologist that visited in November for the Pediatric Specialty Care Project accepted another position.

Commissioner Bianco reported she continues to collect signatures to place the Cancer Research Act on the ballot. She will be outdoors after the meeting if anyone is interested.

Commissioner Cox reported he would be late for the April meeting.

Commissioner Bargeon asked if the Kit For New Parents contained home safety devices such as outlet covers and cabinet/drawer safety locks. Janet replied that they do not. Staff will gather information on these items.

6. Future Agendas:

Next Meeting: April 22, 2010, 10 a.m.

2010-2011 School Readiness Program agreements

First 5 California Annual Report for 2008-2009

First 5 Tulare County Local Report for 2008-2009

7. Adjourn: Chair Davis adjourned the meeting at 10:45