



Commission Meeting Minutes
January 28, 2010

Commissioners Present: Chair-Elect Phil Cox, Maureen Bianco, Ray Chavez, and Christine A. Nelson, M.D., **Excused:** Chair John Davis, Ray Bullick, and Steve Bargeon

Staff Present: Executive Director Janet Hogan, Finance Manager Aaron Cooper, Executive Assistant Rose Froyd, Program Officers Michele Morrow and Sterling Bishop

1. Welcome and Call to Order: Chair-Elect Cox called the meeting to order at 10:00 a.m.
2. Public Comment: None
4. Consent Items:

- A. Approve November 19, 2009, Meeting Minutes
- B. Approve December 3, 2009, Retreat Minutes
- C. Contract Amendment for Evaluation Services

Find that an amendment to the agreement with Barbara Aved Associates is consistent with the *First 5 Tulare County Strategic Plan July 2009 through June 2012*; approve and authorize the Executive Director to sign an amendment to the agreement with Barbara Aved and Associates to extend the term from June 30, 2010, to September 30, 2010; and increase the not-to-exceed amount from \$50,000 to \$65,000.

- D. "0 to 5 in 30 Minutes!" Agreement

Find that the agreement with First 5 Fresno for the television show "0 to 5 in 30 Minutes!" is consistent with the *First 5 Tulare County Strategic Plan July 2009 through June 2012*; and approve and authorize the Executive Director to sign an agreement with First 5 Fresno County retroactive to August 1, 2009, through December 31, 2020, in an amount not to exceed \$102,000.

On a motion by Commissioner Nelson, seconded by Commissioner Chavez, the consent items were approved. Excused: Commissioners Davis, Bargeon, and Bullick.

5. Action Items:

- A. Request for Proposals for One-Time Projects for the 2010-2011 year

Janet Hogan reviewed the Request for Proposals for Capital Projects and Planning Grants for 2010-2011. Chair-Elect Cox called attention to a section under *Capital Project Funding Criteria and Desirable Qualities*: "Grantees shall insure that prevailing wage requirements are met." Commissioner Chavez asked if two or more organizations are required to submit a planning grant proposal. Janet Hogan clarified it is desirable but that proposals will be accepted from one organization.

On a motion by Commissioner Bianco, seconded by Commissioner Nelson, the Commission approved the Capital Projects and Planning Grants Request for Proposals for 2010-2011 and authorized its release. Excused: Commissioners Davis, Bargeon, and Bullick.

- B. Healthy Kids Insurance Program

Janet Hogan reported that at the December 2009, meeting the Commission directed staff to look at ways to end the Healthy Kids Insurance Program due to declining

Proposition 10 revenues and low enrollment and service utilization. Staff obtained agreements from the plan providers to work with First 5 to provide coverage through October 31, 2010. Families will receive a 60-day notice and the state requires a 90-day notice. Families are encouraged to utilize present services and other sources of coverage are being explored. The Children's Health Initiative Steering Committee will provide guidance to finalize the plan.

On a motion by Commissioner Bianco, seconded by Commissioner Nelson, First 5 Tulare County staff was authorized to initiate steps to end the 0-5 Healthy Kids Insurance Program with monthly reports to be given to the Commission. Excused: Commissioners Davis, Bargeon, and Bullick.

3. Timed Items:

Revision to the 2008-2009 Audit

Aaron Cooper reported that First 5 Tulare County implemented a revised format for reporting fund balance consistent with Governmental Accounting Standards Board Statement 54. Unfortunately, First 5 California is not yet able to accommodate this format and requested fund balance amounts reported in the old format and audited financials to support the numbers in the annual report. First 5 Tulare County auditors, M. Green and Company, verified the revised notes to the financial statements describing the year-end fund balance in the old format.

The Commission reviewed the audit revision and on a motion by Commissioner Chavez, seconded by Commissioner Nelson, the revision to the Audit Report for the Year Ended June 30, 2009, was accepted and staff directed to transmit a copy of the revision to First 5 California and the State Controller's Office. Excused: Commissioners Davis, Bargeon, and Bullick.

2010 Long Range Financial Plan

Janet Hogan presented the 2010 Long Range Financial Plan. She reported the plan is in alignment with lower anticipated revenues and indicates elimination of programs discussed at the December 2009 meeting.

The Commission reviewed the plan and on a motion by Commissioner Nelson, seconded by Commissioner Bianco, the plan was adopted and staff directed to share this information with current program providers. Excused: Commissioners Davis, Bargeon, and Bullick.

5. C. Healthy Kids Insurance Program - Vision Service Plan (VSP) Agreement Renewal

Janet Hogan reported the agreement with VSP expires February 28, 2010. VSP has agreed to an eight-month renewal period with the option of month-to-month extensions to accommodate the end of the Healthy Kids program. The renewal rate continues at \$1.70 per member per month.

On a motion by Commissioner Chavez, seconded by Commissioner Bianco, the renewal of the Vision Service Plan agreement was found to be consistent with the *First 5 Tulare County Strategic Plan July 2009 through 2012*; and approved and authorized the Executive Director to sign a renewal with Vision Service Plan for the period March 1, 2010, through October 31, 2010, at the per member per month rate of \$1.70. Excused: Commissioners Davis, Bargeon, and Bullick.

D. Financial Report Period Ending November 30, 2009

Aaron Cooper reviewed the report and stated that a mid-year budget revision will be presented at the next meeting.

On a motion by Commissioner Chavez, seconded by Commissioner Nelson, the Financial Report for the period ending November 30, 2009, was accepted. Excused: Commissioners Davis, Bargeon, and Bullick.

E. Investment Report

Aaron Cooper reviewed the Investment Report for the period ending September 30, 2009, and confirmed that First 5 Tulare County continues to meet all goals of the investment policy.

On a motion by Commissioner Nelson, seconded by Commissioner Bianco, the Investment Report for the period ending September 30, 2009, was accepted. Excused: Commissioners Davis, Bargeon, and Bullick.

6. Reports

A. State Budget Update

Janet Hogan reported the Governor's budget for 2010-2011 includes a proposal to divert Proposition 10 tobacco tax funds to the state general fund. A letter was mailed to Senator Ashburn and Assembly Member Conway asking them to oppose the Governor's proposal. The Commission suggested collaborating with school superintendents, family resource centers, hospitals, and other community organizations in writing letters of support to continue First 5 funding.

B. CHI Report

Sterling Bishop reported CHI staff continues to work on the sunset plan. The goal is to have telephone contact with all participants; enrollment for February 2010 is 217. He continues to work with staff on OCERS to get the information correct and to get a better understanding of the data collection program.

C. Evaluation Report

Michele Morrow reported the Executive Director has the first draft of the local evaluation report for review. The providers continue to update their milestones, site visits are being scheduled, and Program Officers are monitoring contracts for compliance and data collection for evaluation.

D. Executive Director

Janet Hogan reviewed her written report highlighting (1) Tulare Community Health Clinic purchased their property and appropriate restrictions were recorded. This project will be tracked until 2029. (2) Kaweah Exeter Dental Clinic submitted their planning grant report. It contains data which indicate it is financially feasible to place a dentist at that location. (3) Kaweah Delta NICU completed its first transfer of a neonatal patient by the transportation team. (4) Commissioner Chavez arranged a meeting with John Caudle and Dr. Patsy Ceballos from County Office of Education to discuss a joint building use project. Mr. Caudle will gather additional information. (5) She was invited to participate at the Rural Early Childhood Institute sponsored by the Administration for Children and Families at the U.S. Department of Health and Human Services, which be held in March in Kansas City. (6) Visalia Unified School District received a \$5,208 Special Project Grant to create an indoor play area for the Pregnant

Parenting Education Program. (7) A letter of support was mailed to ImagineU Children's Museum on November 30, 2009. (8) The Central California Children's Institute report, *Children of the Valley: Framing a Regional Agenda*, is available on-line at www.csufresno.edu/ccchhs/institutes_programs/CCCI/index.shtml

E. Reports from Commissioners

Commissioner Bianco referred to the informational handout on the California Cancer Research Act. She is a lead person for Congressional District 21, whose goal is to collect 2,500 signatures. If sufficient signatures are collected, the measure will be on the November 2, 2010, statewide ballot.

Commissioner Chavez reported Tulare County Office of Education received extension money, which allowed opening a center in Earlimart for 20 migrant seasonal children. Stimulus money, limited to two years, will be used for 16 toddlers at La Sierra with preference given to enrolled teen parents.

Commissioner Nelson reported that Dr. Gugig, the pediatric gastroenterologist funded by the specialty grant, is in attendance and he is a major addition to healthcare for Tulare County kids.

Chair-Elect Cox reported the Board of Supervisors is permitting him to remain on the First 5 Tulare County Commission and that he is proud to be involved in its efforts.

7. Future Agendas:

Next Meeting: February 25, 2010, 10 a.m.

2009-2010 Mini Grant Tentative Awards

2009-2010 Mid-year budget revisions

Healthy Kids report

Media outreach campaign report

8. Adjourn: Chair-Elect Cox adjourned the meeting at 10:55 a.m.